



Massachusetts Military Support Foundation Financial Assistance Application

Please complete the application below to be considered for financial assistance from the Massachusetts Military Support Foundation (MMSF). All information provided will be kept confidential and used solely for the purpose of evaluating your eligibility for assistance.

Applicant Information:

- 1. Full Name:** _____
- 2. Date of Birth:** _____
- 3. Social Security Number (last 4 digits):** _____
- 4. Mailing Address:** _____
- 5. Phone Number:** _____
- 6. Email Address:** _____
- 7. Military Status (check one):** ☐ Active-duty Military ☐ Veteran ☐ Military Spouse ☐ Military Dependent
- 8. Branch of Service:** _____
- 9. Dates of Service:** _____
- 10. Rank (if applicable):** _____
- 11. Relationship to Service Member (if not the applicant):**

Financial Need:



Guidelines for MMSF Financial Assistance Programs:

1. **Eligibility Criteria:** Clearly define eligibility criteria for financial assistance, including veteran or active-duty military status, family relationship, and financial need. Criteria should be specific and transparent to ensure fairness and consistency in the application process.
2. **Types of Assistance:** Specify the types of financial assistance available, such as emergency grants, housing assistance, educational support, or healthcare subsidies. Assistance should address the most pressing needs of veterans and military families.
3. **Application Process:** Establish a streamlined and user-friendly application process, including online or paper forms and clear instructions. Make the application process accessible and easy to navigate for applicants with diverse backgrounds and needs.
4. **Documentation Requirements:** Outline the necessary documentation for applicants to verify their eligibility, such as proof of military service, family relationship, and financial need. Documentation requirements should balance the need for thorough vetting with the urgency of providing assistance.
5. **Confidentiality and Privacy:** Ensure the confidentiality and privacy of applicants' personal information, adhering to relevant data protection laws and regulations. Applicants should feel secure in providing sensitive information to MMSF.

Approval Process for MMSF Financial Assistance Programs:

1. **Application Submission:** Applicants submit their completed application forms and required documentation, either online or in person.
2. **Initial Review:** MMSF staff or volunteers conduct an initial review of the application to ensure completeness and basic eligibility criteria are met. If necessary, they may contact the applicant for additional information or clarification.
3. **Vetting and Verification:** MMSF conducts a thorough vetting process to verify the applicant's eligibility, including their military service, family relationship, and financial need. This process may involve contacting relevant authorities, such as the Department of Veterans Affairs, for confirmation.
4. **Expedited Review for Emergencies:** In cases of emergency, the vetting and approval process should be expedited to provide timely assistance to those in immediate need.
5. **Approval Decision:** Based on the vetting and verification results, MMSF staff or a designated review committee decides to approve, reject, or request additional information from the applicant. Decisions should be made fairly and consistently, in accordance with the established guidelines.
6. **Notification and Disbursement:** Approved applicants are notified of the decision and provided with information on how to access financial assistance. MMSF disburses the funds as quickly as possible to address the applicant's needs.
7. **Monitoring and Evaluation:** MMSF monitors the use of financial assistance to ensure it is utilized as intended and assesses the impact of the assistance on the well-being of the recipients. This information is used to improve the effectiveness and responsiveness of MMSF's financial assistance programs.

By following these guidelines and approval processes, MMSF can provide timely and effective financial assistance to veterans and military families in need while ensuring the proper vetting and responsible use of funds.

12. Describe the financial need or emergency situation for which you are seeking assistance (attach additional sheets if necessary):

13. Amount Requested: \$_____

14. Have you received financial assistance from MMSF or another organization in the past? If yes, please provide details (organization, date, amount, and purpose):

Required Documentation:

Please attach the following documents to your application:

- **Proof of military service (DD-214, active-duty orders, or military ID)**
- **Proof of family relationship (if applicable)**
- **Documentation of financial need (e.g., bills, invoices, or bank statements)**
- **Any additional supporting documents (e.g., medical records, layoff notices)**

By signing below, I certify that the information provided in this application is true, accurate, and complete to the best of my knowledge. I understand that

providing false or misleading information may result in the denial of financial assistance and possible legal action.

Applicant Signature: _____ Date: _____

Please submit your completed application and required documentation to MMSF by mail or email:

Mailing Address: Massachusetts Military Support Foundation Attn: Financial Assistance Program [Address] [City, State, ZIP]

Email: [email address]

For assistance or questions regarding the application process, please contact MMSF at [phone number] or [email address].